

## Neuro-psychological Test Scoring Procedure (9/24/1998, updated: 7/12/2008)

**Education:** What is the highest grade completed? 12-High School graduate; 16-college graduate; 18-MA or MS; 19-Law; 20 (PHD or MD). One of these four category of education will be recorded. Extra years of schooling attended after any degree or Associate degrees will not be counted.

Record number in "education" blank on score sheet.

**AVLT:** Count the number of words for trials I-VI, B-recall, and half-hour delay. Do not count repeats (indicate by placing a (\*) next to word) and non-list words (indicate by placing a (x) next to word). Incomplete words such as "farm" for "farmer" is counted as a **non-list word**. For recognition, count the number of words correctly crossed out (recognition) and number of word crossed out that is not on the first list (error). Write "# recognized correct (# errors)" on the top of the page.

Record total non-repeat correct words for I-VI, B-recall, and half-hour delay in **1. AVLT** 1-8 on score sheet and record # recognized and # errors on AVLT 9 and 10, respectively.

**Pegboard:** Convert minutes into seconds.

Record dominant hand and total seconds on **2. Groove Pegboard** blanks on score sheet.

**Trail - Making:** Convert minutes into seconds for the Test session. The tester will have identified the test session with "T=>".

Record total seconds on **3. Trail-making Test** blank on score sheet.

**Symbol-Digit Modalities:** Use the key grid to find errors. Count the number of correct responses. Write (# answered) – (# incorrect) = (# correct responses) on top of page.

Record total number of correct responses on **4. Symbol Digit Modalities Test** blank.

**Oral Word Association:** The tester will place a (sp?) beside the word if there is a question about spelling. If the word is unidentifiable, the tester will write down the closest phonetic spelling. Look in a dictionary to verify/find the correct word. If none exists, then it is counted as a non-word (place an x).

Disallowed words include proper names, such as names of people or places (ie, Robert or Rochester). Words that are the same spelling but may be a disallowed word (China:country to china:dish) will be counted as an **allowable word**. (The tester cannot interrupt the subject for clarification since it may affect the test. The subject is given direction not to say proper names such as names of people or places and the tester will assume that the direction is followed. In most cases, the subject gives clarification of what he/she meant in these cases.) For some words with dual definitions (ie, fan) and synonyms (fair/fare), it will be counted as two separate words. Since most are said in succession, it is taken to mean different words. In most cases, the subject clarifies the response. In this case, the 2nd correct word will be labeled "2nd".

Disallowed word include words that have suffixes added to a word already said (ie, can: can't, fun: funny, list: listing). Place an "x" beside the word. **However, if the substantive refers to a specific object (e.g.. clap-clapper; foot-footstool: hang-hanger), it would be counted as an admissible response.**

A (check: \*) will be placed on an empty line if there wasn't time to write the word down (ie, fast responders). The checks are counted as a word.

Place an (\*) if the word is repeated

Record the correct number of responses for each letter trial (minus \*'s and x's) and record

the sum for each letter in Sum C, Sum F, Sum L blanks at bottom of the testing page. Add these together and write the total sum in Total blank at the bottom of the testing page. And record total sum in **5. Oral Word Fluency (raw score)** blank on score sheet.

**Digit Cancellation:** Convert minutes to seconds for both red and blue sheets. Sum the seconds and record.

Record total seconds in **6. Digit Cancellations (seconds)** blank on score sheet.